

LITCHFIELD SCHOOL DISTRICT

Our mission is to provide rigorous and varied educational opportunities that challenge and engage all students to attain their highest level of intellectual, social, physical, and emotional growth. (2007)

**LITCHFIELD SCHOOL BOARD
SCHOOL ADMINISTRATIVE UNIT NO. 27**

Litchfield, New Hampshire 03052

Approved Minutes for April 18, 2018

In Attendance: Brian Bourque, Chair
Christina Harrison, Vice Chair
Elizabeth MacDonald, Board Member
Robert G. Meyers, III, Board Member
Tara Hershberger, Board Member
James L. O'Neill, Superintendent
Cory Izbicki, Business Administrator
William Lonergan, Principal, CHS
Michele E. Flynn, Administrative Assistant

(Agenda items may not be in the order in which they were addressed.)

I. PUBLIC SESSION

6:00 p.m.

A. Call to Order

Mr. Bourque called the meeting to order at 6:03 p.m.

B. Pledge of Allegiance

C. Review & Revision of Agenda

D. Summary of Non-Public Actions from April 4, 2018:

Mrs. Harrison made a motion to approve the non-public minutes of March 21, 2018. Mrs. Hershberger seconded. The motion carried 5-0-0.

Mrs. Harrison made a motion to approve the non-public minutes of March 28, 2018. Mrs. Hershberger seconded. The motion carried 5-0-0.

Mrs. MacDonald made a motion to accept the re-nomination of Ryan Keller as a Special Education teacher. Mrs. Harrison seconded. The motion carried 5-0-0.

E. Presentations and Recognitions

• LRBL Donation

Paul Soule, Litchfield Recreational Basketball League President, presented an offer to the School Board regarding the donation of new higher quality backboard/rim/nets for outdoor hoops at GMS, LMS and CHS. Mr. Soule explained that the LRBL would like to upgrade some, if not all, of the basketball facilities in town. He spoke with Jarod Mills, Tom Lecklider and the former Assistant Principal at GMS regarding the upgrade and they were all interested. He mentioned that the hoops will be able to facilitate year round play. Mr. Soule indicated that three small committees will be established to assess the needs at each school. He noted the goal is to have at least one full court painted with updated hoops at each school. The hoops can be adjustable to accommodate smaller children at the elementary school. Mr. Soule indicated the LRBL has reached out to several local contractors who agreed to volunteer their time and labor at no cost.

Mr. Bourque believes the backboard and poles at GMS are fairly new. He indicated that LMS does not have a backboard. He suggested that Mr. Soule speak with the Business Administrator and the grounds department regarding placement.

Mr. Soule commented that LMS is an outlier, but we would like to be able to do something there. He suggested upgrading the four indoor side rims and reach out to a local flooring contractor to explore the idea of repainting the floor and resizing the court. He indicated if each school has a decent 10' hoop kids will have a place to go when they are not in school.

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Mr. Bourque felt Mr. Soule's proposal was a good idea. He suggested Mr. Soule set up his committees, assess the schools and calculate the cost. He indicated once that information is brought to the Board, the Board can provide its direction.

Mr. Izbicki commented the challenge over the summer months will be multiple projects commencing in the buildings. He asked Mr. Soule to coordinate with the facilities department.

Mr. O'Neill commented that we had the conversation regarding updating the hoops and courts a couple of years back. He expressed excitement that it was brought to fruition.

- CHS Graduation Caps Proposal

Jesse Bedard and Catherine Camelio, CHS seniors, presented a proposal to the Board for permission to decorate their graduation caps. Although it is not tradition at CHS, it is not uncommon across the State. If approved by the Board, the CHS Administration will require that all graduates' caps be inspected for appropriate content by the administration prior to graduation. It will be the administration's decision if the content is appropriate to walk for graduation.

Miss Bedard indicate she and Miss Camelio spoke to many people and some that were not in support of the idea said that it was tradition not to decorate the graduation caps. She noted the current graduating class will be the 15th class to graduate CHS since its opening. She believes it is too early to decide 'what is a tradition'. She noted this 'tradition' is rejecting students each year and traditions can be changed. Miss Bedard explained that it is a harmless form of self-expression in the last moments of the graduates at CHS and the same rules that apply to the dress code will apply to decorating the caps, with appropriateness to the ceremony. She indicated that there are several reasons the students would like to decorate their caps, which include representation of what the future holds for graduates, the right to express themselves, 12 years of being taught to make the right decisions, and graduation is a celebration and should be treated like one.

Miss Camelio presented a petition from the students and staff in support of the decoration of graduation caps. She indicated that over 140 students and staff signed the petition in one day at CHS; the message posted on the Litchfield What's Up page received over 190 positive comments; survey results reflect that the proposal is supported by 81% of those surveyed.

Mrs. MacDonald asked to whom the survey was sent. Miss Camelio indicated the survey was circulated to the whole faculty twice.

Mrs. MacDonald believes graduation is a formal ceremony with formal dress and that celebration is for afterward. She was concerned about someone putting their political agenda on the cap.

Miss Bedard commented that the requirement will be according to the dress code. Miss Camelio commented the content cannot be offensive.

Miss Bedard indicated that Mr. Pothier suggested a committee can approve the designs and Mr. Perez mentioned if a student shows up with a cap that is not approved then there will be consequences.

Mr. Lonergan reported he looked at the historical documents surrounding CHS and the memo to the first graduating class from the graduating committee stated graduation was to be a formal event. He indicated 9 of the 12 members are no longer with us. He noted they had high standards in the past, but we have changed some things. Mr. Lonergan explained the key point is that the ceremony will be dignified in structure and comportment to the graduating class. He commented the senior class is still discussing how to make it personal and a celebration everyone can be proud of. He noted there is support for the proposal and staff are divided. Mr. Lonergan suggested creating a new graduation committee that can look at this and decide how to move forward, but the principal decides how graduation is run. He commented he does not wish to stay grounded in those traditions as we move forward.

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Mr. Meyers was concerned about the consequences if a student shows up with a cap that was not approved. Mr. Lonergan indicated the student will most likely have to pay for a new cap with nothing on it. Miss Bedard suggested this could be the pilot year for the proposal.

Mrs. Harrison commented that she was impressed by the research, time and effort in reaching out to the community. She believes it is a reasonable expression and expressed her support for the proposal.

Mr. Bourque complimented the students on their presentation. He thanked them for presenting their proposal to the Board and indicated that it is the decision of the high school administration. He noted that Mr. Lonergan has the full support of the Board.

Mr. O'Neill complimented the students for their time and effort in coming before the Board. He indicated the students were thorough and the discussion was good. He commended the students for going the extra distance to make public conversation. Mr. O'Neill is in agreement with the Board Chair.

- CHS Beautification Proposal

Jessie Grondine and Olivia Carlson, CHS NHS students, presented a proposal to revitalize the northern area of the grounds at CHS (the area near the basketball court). Miss Grondine and Miss Carlson explained that before they can regrass the area or plant any flowers, they have to do a soil test, which consists of four components. They indicated they are looking into different grass mixes, florals and plants, and would like to add worms to the dirt to make it healthier. They indicated that students in the AP Environmental class will assist with maintenance and replanting, as will the Litchfield Garden Club.

Mrs. Harrison complimented the students on their idea and research. She indicated that it sounds like a lot of work and was concerned that it would be sustainable after the students graduate.

Miss Grondine indicated that it will be sustainable as most of the plants chosen are low maintenance. She mentioned that they will approach Tim's Turf about donating materials.

Mr. O'Neill indicated that he met with the students a few weeks ago and discussed the idea with them. He complimented them on the knowledge they gained and people they approached. He noted that they discussed the scope of the project and decided on what they would present to the Board.

Miss. Grondine commented they are also planning to make a bird sanctuary by hanging bird houses from the trees that will attract different types of birds. She indicated they would like to start a 'go fund me' page and place donation jars at local businesses and nurseries.

Miss Carlson mentioned that when going door to door, they have found people who do not donate funds will donate flowers and overgrown garden items.

Mr. Bourque complimented the students on their presentation. He believes it is a good idea and thanked them for their presentation. He indicated that the decision is that of the high school administration.

F. Correspondence

- Loyalty Day/Scholastic Awards Notification

Mr. Bourque announced the Hudson VFW has announced that at a ceremony on May 4, 2018 they will recognize three district employees: Kelly Fraser (CHS); Andrea Hamilton (LMS); Jocelyn Robinson (GMS).

- LSSA Negotiations Intent Notification

Mr. Bourque reported the LSSA has submitted a letter of their intentions to bargain a master contract beginning with the 2019-2020 year.

G. Superintendent's Comments

- 2018-2019 School Board Meeting Calendar (Revised)

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Mr. O'Neill provided the School Board meeting calendar and indicated it has been revised according to the changes the Board made at the April 4, 2018 meeting. He added the Budget Committee meetings have been updated according to the Budget Committee's budget calendar for the upcoming budget review sessions. He asked the Board approve the calendar, but noted that the meeting dates are subject to change.

Mr. Bourque asked about the dates for budget presentations to the Budget Committee in November and December.

Mr. Meyers thought that there were only three meetings in November and one in December.

Mrs. Flynn clarified that there are four meetings in November as the Budget Committee requested an extra meeting for presentations and decisions in order to digest the budget information. She indicated that there are two meetings in December – one for the town warrant articles and one for the School Board warrant articles. The third meeting in December is tentative in the event of the need for an extra meeting.

Mr. O'Neill was concerned that the Budget Committee may fall back to a line item analysis and believes that the process worked well last year. He complimented the Chair in moving toward that process last year.

Mr. Bourque made a motion to approve the 2018-2019 School Board meeting calendar. Mrs. Harrison seconded. The motion carried 5-0-0.

- Facebook Live and Other Live Streaming Resources

Mr. O'Neill commented the Town of Litchfield has moved increased its broadcast platform to include live streaming of meetings and events on Facebook Live. They requested that the School Board allow their meetings to be broadcast over Facebook Live. Concerns arose over commentary and questions posted by viewers and whether these comments/questions will be required to become part of the official record, responses to viewer questions, alignment with Policy BEDH, Public Participation at Board Meetings and other legal requirements that may conflict with Facebook Live policies/practices. The Board has requested opinion from legal counsel, which was received today by the Superintendent. Research regarding the use of Facebook Live by officially elected boards/committees, and other live streaming resources has also been provided.

Mr. O'Neill indicated legal counsel raised significant concerns regarding first amendment rights and how the Board would handle questions on Facebook Live. He commented that legal counsel indicated the purpose of a School Board meeting is to do the District's business and she advised if the Board moves to Facebook Live, she recommends the Board not permit viewers to post questions during the meeting.

Mr. O'Neill referenced the information presented regarding BoxCast, which is a simple, portable, plug in device that allows streaming from virtually anywhere as long as there is a camera, internet connection and power.

Mrs. Harrison commented one of the Selectmen said that they ignore the comments and questions on Facebook Live. Mr. O'Neill indicated that counsel has cautioned against taking questions during a meeting or even allowing people to post questions during a meeting.

Mr. Bourque commented the biggest advantage to a service like BoxCast is controlling the commentary. He indicated if we are streaming live on our website it allows the community to email the Board members and the Board to answer their questions.

Mr. Meyers commented the Selectmen's representative was pushing for all three boards to use Facebook Live. He indicated the Budget Committee Chair will check with legal counsel.

Mr. Bourque was concerned about the comments on Facebook Live. He indicated that sometimes it is not difficult to reach a point where someone responds to a comment or series of comments.

Mr. O'Neill asked how you control the geographical area the feed is streaming to? He noted it offers a challenging environment.

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Mr. Bourque commented when Facebook came out it was eye-opening how many people did not have cable. He believes that BoxCast is a better direction. He indicated there are many people who may not live in town, but work here that may want to watch the meetings.

Mr. Meyers asked about using Google Hangouts. Mrs. Flynn indicated that is a chat resource and not a streaming resource.

Mr. Meyers suggested informing the Board of Selectmen and Budget Committee about BoxCast. He asked if the town would be willing to use it and if the Board can defer a decision until the next meeting.

Mr. Bourque indicated the Board of Selectmen have made their decision to use Facebook Live. He is not comfortable with Facebook Live and believes other options should be explored. He noted that BoxCast fulfills other needs as well.

Mr. Bourque made a motion to authorize the district to enter into a contract with BoxCast. Mrs. Harrison seconded.

Mrs. Harrison commented she would like to see more collaboration and partnership with the other boards.

Mr. O'Neill commented when legal counsel raises concerns it gives him a moment of pause. He indicated there is no editing capacity with a venue like Facebook Live. He noted if we take an active position of live streaming through a proprietary software that we can control it will alleviate some issues that may arise from concern.

Mrs. Harrison commented just because something is free does not mean you are not paying for it in some way.

Mr. Meyers indicated he would like to touch base with the Budget Committee.

Mr. Bourque withdrew his motion and Mrs. Harrison withdrew her second.

Mr. O'Neill emphasized that we are trying to be as transparent as we can. He indicated that the district would like to allow as many citizens in town to see what we are doing and provide an opportunity to have feedback.

H. Student Representatives Comments

The Student Representatives were not in attendance.

I. Community Forum

There was no community input.

J. School Board Comments

Mrs. Harrison thanked the Board for their support in bringing Katie Greer to speak to our students and parents. She indicated it was eye-opening and very well received.

Mr. Meyers asked if the district has a fundraising policy and if the Board can review it at the next meeting as there are many things going on in town.

II. CONSENT AGENDA

A. Public Minutes:

- April 4, 2018

Mrs. Harrison made a motion to approve the public minutes of April 4, 2018. Mr. Meyers seconded. The motion carried 5-0-0.

B. Budget Transfers

Mrs. Harrison made a motion to approve the budget transfers from Jan 5, 2018 through April 13, 2018. Mrs. MacDonald seconded. The motion carried 5-0-0.

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III. REPORTS

A. CHS Principal's Report

The CHS Principal's report was previously provided to the Board.

- AP Scores

Mr. Lonergan provided an explanation and review of AP data previously provided to the Board and answer Board questions regarding the information.

Mrs. Harrison commented the data shows our children are well equipped because of how they are doing in Calculus.

Mr. Lonergan mentioned that Windham has a population of 900 students and 500 AP exams have been taken. He indicated CHS administers a fair amount for their population, but would like to see more success.

Mrs. Harrison was concerned about classes with very small numbers. Mr. Lonergan indicated they will not be running classes with a small amount of students, with perhaps one exception.

- Graduation Requirements and College Entrance Requirements

Mr. Lonergan reviewed high school graduation information, as well as information regarding student tracking for high schools aggregate information, that tracks the number of students who have graduated from CHS in a given year through their college years (i.e. did they graduate from college; leave college; etc.). He explained the data on what schools our students are going to and what they are doing in college reflects there is a strong priority in Litchfield for students to go on to two and four year colleges; however, the issue is if they are finishing college. He noted the data shows that freshman year is challenging.

Mr. Lonergan indicated 75% of our students on average go on to college for the first year: 55% go to four year colleges; 20% go to two year colleges, and the attendance numbers are higher for in-state schools; public school choice percentages are higher than private school numbers, which remain flat. He noted some students take a year to work, save or travel and some need the maturity to be ready for college, thus waiting a year is a good choice. Mr. Lonergan commented one of the things they want to know is the persistence rate in college. He indicated of the students who go to private schools, 90% go on to the second year; approximately 87% of our students go on to the second year in public schools. He noted that it is disappointing that 61% completed their degree within 6 years, according to date from 2010-2011.

Mrs. Harrison requested more data on the state level.

Mrs. Hershberger asked about a breakdown of the numbers of students who go to certificate programs, trade school, two year and four year colleges, etc.

Mr. Lonergan indicated he will ask Mrs. Callinan to see if she can get that data from the clearing house.

Mr. Bourque commented the main question from NHPR is that we have no way of knowing if the students have to retake courses they took in high school. Mr. Lonergan indicated there is no way of knowing that information.

Mr. Bourque commented that there is more concern about students going right into college from high school and not being ready. Mr. Lonergan indicated that technical schools administer an AccuPlacer test, which gives them information regarding courses in which students need more instruction.

Mrs. Hershberger was concerned about the drop in SATs since 2015. Mrs. Harrison indicated that SATs have changed over the last couple of years.

B. Business Administrator's Report April 2018

Mr. Izbicki provided a financial report for the Board. He indicated that he included the Capital Planning matrix priorities from the Capital Improvement Committee and asked for direction from the Board.

Mrs. Harrison indicated that she would like to see a long term plan.

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Mr. Bourque explained the committee broke down the \$6M assessment into the following categories: maintenance (internal), items for a bond, items not needed, and items that are too costly. He indicated there was no discussion regarding a new school due to declining enrollment.

Mrs. Harrison believes that fixing all the facility issues without developing a plan is short-sighted. She suggested developing a five year repair/replacement plan. She envisioned a multi-phase plan that can be proposed to the voters, which she believes they will support.

Mr. Izbicki recommended the committee meet again.

Mrs. Harrison believes the committee should consider all options – whether we can make what we have work or a K-5 building.

Mr. Bourque indicated this particular committee is more in line with taking care of the district's assets. He noted that the committee looked at what could be done and what could not be done.

Mrs. Harrison asked if we have looked outside the box and questioned if it is the responsibility of the committee to solve the space needs of the buildings.

Mrs. MacDonald commented that we should have extra classrooms with declining enrollment and asked why we are not pulling some grades into the schools.

Mr. Bourque indicated there are still space issues because the number of students we lose is spread out over several classrooms.

Mr. O'Neill believes there are two separate issues: 1) HL Turner assessed the facilities and what is needed to bring the facilities up to current code; 2) the vision of the district in the long term and what type of facilities we want. He indicated that we need to do those repairs before we can think about what we want to become. He commented if you want to be a top 10 district you need to look at what type of facility is an educational priority. He noted we do not have the space because of the new programs we have had to institute due to mandates and regulations.

Mr. Bourque commented that the group responsible for space needs in the buildings is the School Board and we have looked at all of that. He asked if we can make the implementation of a five year plan a Board goal. He indicated he does not see the progress being made toward the grand scale visions.

Mrs. Hershberger commented people invest a certain amount of money into their homes each year and it is the same with facilities. She indicated the HL Turner report was so large she could not digest it.

Mr. Izbicki indicated the amount of money listed on those items are estimates. He commented we need to look at how we take care of the things we have now.

Mr. Bourque commented part of the challenge in the past has been proposing repairs and maintenance in the budget to the Budget Committee without a plan. He indicated we now have a list of what we need to do. He noted that a Budget Committee member is on that committee and agrees that we have to take care of our buildings. He added the bond was proposed for major repairs/replacements.

Mrs. Harrison commented that we need to have a vision and keep the conversation going. Mr. Bourque agreed.

Mr. Izbicki indicated he would reach out to the committee to plan a meeting.

Mr. Izbicki reported that he included student activity fund tracking in his report because of the new GASB requirements for student activity funds. He mentioned that parking fees at CHS were originally to offset the needs of the parking lot, but that has not been done and fees deposited into the general fund are being returned to the taxpayers. He would like to discuss what those monies can be used for at CHS.

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Mr. Lonergan commented many of the students pay for the permits themselves. He indicated parking lot maintenance is a good use of those fees, but if we were able to use them for programs for the students, such as Challenge Day, it would be beneficial to CHS. He noted that Merrimack is hosting the event this year and is looking for a partner school to share the program.

Mr. Bourque commented it is not a lot to ask for parking, but he believes the money should go back to the school. Mr. O'Neill commented that Mr. Izbicki will look into it.

Mr. Izbicki reported that a small security committee has been established at the district level to investigate how to make access to the schools better and to return those ideas to the Administrative Team. He indicated that he will have a list of budgetary encumbrances for year end funds by the first meeting in June. He mentioned the Town signed a lease agreement for new copiers and the district is storing the copiers they are replacing. He noted the Town gave the copiers to the district.

Mr. Izbicki reported he reached out to the DOE regarding the grant for the GMS secure vestibule and should hear by May 9 on the approval.

Mrs. Harrison commented that she would like to see the plans for the vestibule.

C. CHS Gate Receipts and Admission Fees

Mr. O'Neill indicated that on April 4, the CHS Athletic Booster Club requested permission from the School Board to charge and collect gate receipts for home football game, (with the purpose of using funds to support the Booster's mission statement). Board members asked for information regarding admissions that are currently being charged by any sport, an explanation of how the gate receipts are handled, and legal opinion regarding the charging and collection of admission fees by a non-school sponsored organization relative to Policy DFE, Gate Receipts, Fees and Admissions. Information provided reflects that admission fees are only charged for basketball home games, football homecoming, and sports that NHIAA playoffs and tournaments; however, those funds are paid to the NHIAA. Legal opinion regarding the collection of admission fees by the Booster Club has been received.

Mr. Bourque commented that according to legal counsel the existing district policy does not make it possible for the Boosters to collect the gate receipts. He indicated that legal counsel opined that the Board can waive their policy and allow the Boosters to collect the fees to use for what they stated with oversight controls over the funds.

The Board discussed fees charged by basketball as opposed to other sports.

Mrs. Hershberger commented that the Boosters support all sports and asked if other sports teams use football funds. Mr. Lonergan indicated football funds are deposited into their own student activity fund. He noted all teams have their own accounts to deposit their fundraising.

Mr. Bourque indicated that the Board does not have to make a decision tonight.

IV. OLD OR UNFINISHED BUSINESS

A. Governor's STEM Scholarship Program

- Policy Revision: IHCD Advanced Course Work/College Placement

Mr. O'Neill indicated this policy was revised to be in line with requirements and criteria for the partnership with the Community College System of NH and the Litchfield School District, which will allow juniors and seniors to take advanced course work and/or advanced placement courses in a dual and concurrent enrollment program with community colleges in NH. There was concern regarding language included in the revised policy that was recommended by the NHSBA, which reflects that students who wish to take advanced courses not offered by CHS may take those courses not only at a community college, but at other high schools or private schools and the costs associated (including transportation).

Mrs. Flynn added after careful research and investigation, there was nothing found in RSA 188-E:25-28 that suggests or requires that students have access to courses offered at other high schools or private schools. In

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speaking with Attorney Phillips at the NHSBA regarding the rationale for inclusion of the wording aforementioned, he indicated that it is their interpretation that students should have the widest range of options possible so that the Board and district are able to do something if such courses are not offered in their district. He acknowledged that the NHSBA just recently published a reconstructed sample policy (IHCD) in which they included the disclaimer that if students wish to take advanced courses at another high school or private school, there would be no cost incurred by the sending district. However, he admitted that the Board is not required to include the language in question in the policy.

Mrs. Harrison made a motion to approve policy IHCD, Advanced Course Work, Advanced Placement Courses and Stem Dual/Concurrent Enrollment Program, for a 1st Reading. Mrs. MacDonald seconded. The motion carried 5-0-0.

- Memorandum of Understanding between CCSNH and Litchfield School District

The MOU between the Community College System of NH and the Litchfield School District has been drafted and is being provided for Board review. The Board Chair and Superintendent signed the agreement, which will be sent to the Chancellor for his signature and to move forward with the program.

B. School Board Goals

This item is a placeholder for the Board to discuss areas they would like the new administration to focus on over the next 3 to 5 years.

The Board discussed sending out a survey to all groups for ideas for goals going forward.

Mr. Lonergan mentioned on May 17, students and staff will come together to celebrate Dr. Ange. Some students are composing musical arrangements; some are preparing dance presentations. There will be a wall of remembrance and speakers. Mr. Lonergan indicated students would like to start the Dr. Ange Believers Scholarship, plant a tree that has been donated outside the library in her memory, and would like the Board to consider dedicating the library/media center to her. He noted that her husband and daughters will be in attendance.

V. MANIFEST

The manifest was circulated and signed by the Board.

VI. PUBLIC INPUT

A. Community Forum

There was no public input.

VII. NON-PUBLIC SESSION: RSA 91-A:3II (a-c)

[Minutes of Non-Public Session are written under separate cover.]

Upon a motion by Mr. Bourque, the Board entered into non-public session at 8:55 p.m. under RSA 91-A:3II (a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. (b) The hiring of any person as a public employee. (c) Matters, which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. Mrs. Harrison seconded. The motion carried by roll call vote: Mr. Bourque, yes; Mrs. Harrison, yes; Mr. Meyers, yes; Mrs. MacDonald, yes; Mrs. Hershberger, yes.

VIII. RETURN TO PUBLIC SESSION

Mrs. MacDonald made a motion to return to public session at 9:55 p.m. Mrs. Harrison seconded. The motion carried by roll call vote: Mr. Bourque, yes; Mrs. Harrison, yes; Mr. Meyers, yes; Mrs. MacDonald, yes; Mrs. Hershberger, yes.

IX. ADJOURN

Mrs. Harrison made a motion to adjourn the meeting at 9:55 p.m. Mrs. MacDonald seconded. The motion carried 5-0-0.

Litchfield School Board Meeting 4-18-18

Approved May 9, 2018

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Respectfully submitted,

Michele E. Flynn
Administrative Assistant to the School Board